

ST. JOSEPH'S HOMESTEAD

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MINUTES OF ANNUAL GENERAL MEETING HELD ON WEDNESDAY 20 JUNE 2018 AT 6.40 p.m. GUILD COTTAGES, CHURCH STREET, STRATFORD-UPON-AVON

Present: The Mayor, Cllr John Bicknell (President) Mrs Maureen Beckett Mr Peter Rowland
Mrs Mo Lancaster (Chairman) Mrs Sarah O'Grady Mrs Jenny Howard
Mrs Sheila Price Mr Mick Love Mrs Carole Taylor
Cllr Mrs Tessa Bates Cllr Miss Lezley Bott Mrs Fiona Murphy
Mr Andy Smith

Mr Alan Birch - Treasurer Mr John Loscombe - Clerk

1. **Preamble:**

A vote of thanks was given to the outgoing Mayor, Cllr Mrs Victoria Alcock and Cllr Mr John Bicknell was welcomed to the Annual General Meeting in his new capacity as Town Mayor.

A warm welcome was also extended to three new Trustees of St. Joseph's Homestead: Mrs Sarah O'Grady, Mrs Fiona Murphy and Mr Jon Spencer

2. **Apologies** were received from Mr Spencer, Mr Hood and Mr Fradley.

3. **Members' Interests**

None declared.

4. **Minutes of Annual General Meeting held on 26 July 2017**

The members present approved the minutes and the Chairman signed them as a correct record.

5. **Matters Arising**

None.

6. **Treasurer's Report**

The Treasurer referred to the draft accounts that had been circulated in advance of the meeting. He explained that St. Joseph's prepare their accounts on a receipts and payments basis, essentially a restatement of the cash book. The accounts will now be put together by the accounting firm C Wiltshire & Co but because of the small size of the operation they will not be subject to audit.

The Treasurer made the following comments on the accounts:

- SJH at the year-end is slightly better off financially than we had thought during the year.
- The COIF investment is recorded at cost; the mid-market value of this investment was circa £10K more than the cost value at 31.12.17.

After discussion, the meeting approved these accounts providing that the preparation of the accounts by C Wiltshire & Co did not identify any material issues. If any material differences arise, they will be referred back to a Special Trustees meeting, to be convened, to discuss.

7. **Election of Chairman & Deputy Chairman**

The meeting noted that the appointments made the Board of the Municipal Charities of Stratford upon Avon at its 2018 AGM would equally apply to St. Joseph's Homestead.

8. **Committee Membership:**

The meeting noted that the following committees with membership determined by the Board of the Municipal Charities of Stratford upon Avon at its 2018 AGM for the forthcoming year, and any subsequently agreed changes to the membership thereof, would equally apply to St. Joseph's Homestead:

- Advisory Committee
- Relief in Need Committee
- Finance & Risk Committee
- Properties Working Party
- Ad-Hoc HR Working Party

9. **Date of Next AGM**
Wednesday 19 June 2019.

There being no further business, the meeting was declared closed.

Signed

Date

Distribution:

The Town Mayor, Cllr Mr John Bicknell
(President)
Mrs Mo Lancaster (Chairman)
Cllr Mrs Tessa Bates
Mrs Maureen Beckett
Mrs Jenny Howard

Mr Mick Love
Mrs Sheila Price
Mr Rob Fradley
Cllr Miss Lezley Bott

Mr Peter Rowland
Mr Andy Smith
Mrs Carole Taylor
Mr Clive Hood

Mrs Sarah O'Grady
Mrs Fiona Murphy
Mr Jon Spencer

Mr Alan Birch (Treasurer)

Mr John Loscombe (Clerk)